West Bay Users Group

Minutes

25th November 2015

Present: Lucie, Jim, Tony, Danny

Apologies: Edny, Lin

1. Minutes – agreed
2. Toilets and drainage – members of WBUG and the Boat Club met with Bill Henderson, a local engineer, to talk about how to sort out drainage and toilets. He recommended digging trial pits to ascertain where it might be possible to place a septic tank. The first would be just outside the Workshop at the south end and if that was unsuitable the second would be dug across the road from the centre of the east wall of the Workshop. If that was unsuitable, a third one would be dug outside the south end of the Workshop. A JCB will be needed and Danny will check prices for a machine with driver/operator.
3. West Workshop

* License to occupy – the wording of the license to occupy was agreed at the meeting between the Boat Club committee and the Trust committee. However, the Boat Club would like more room so a new proposal for the workshop had been discussed at the meeting to discuss the toilets. Edny had drawn up some sketches showing the possible layout with different toilet placements. Jim suggested adding a door and small foyer so that all the rooms could be accessed from one point. Attached is a rough sketch for discussion. Obviously the entrance to and layout of the toilets will need to be worked out once we are clearer on the likely siting.
* Electricity supply – the Boat Club have proposed a disposable card system. Lucie will find out whether the cards are for one use only or whether they allow the card to be used at multiple times until the value of it has been used.
* Carrying out the work – Frank has got two panels done, one with ply on. Lucie and Danny will paint them when they are finished.

1. Waste Management Plan

The landfill bin is filling up very quickly and it was agreed that a commercial-sized bin would be necessary. Lucie will order one from Fife Council. Danny has filled in a Waste Management Plan and will make it a Google Doc file to share. The new dog bins are working fine.

1. Maintenance schedule

Lucie and Tony will meet to discuss what needs to go on the online maintenance document. Lucie will contact Fife Voluntary Action to get their advice on possible models for organising management and maintenance.

1. Use of the Balfour Beatty carpark

Tony has two volunteers to help him take down some of the small trees to the west of the carpark. Lucie will check whether permission from the Council is needed.

1. Pontoons - Still waiting for license from Marine Scotland
2. Berth allocation – no developments

1. AOB - none
2. Next meeting: 9th December